

CLASSIFIED STAFF NEEDS ASSESSMENT APPLICATION
Fall 2015

Name of Person Submitting Request:	Marc Donnhauser		
Program or Service Area:	Student Success Center		
Division:	Math, Business, Computer Information Tech.		
Date of Last Program Efficacy:	Spring 2014		
What rating was given?	Continuation		
Current number of Classified Staff:	FT:	1	PT:
Position Requested	Academic Support Staff		
Strategic Initiatives Addressed: (See Appendix A: http://tinyurl.com/15oqoxm)	Student Success (2). SBVC will Increase course success, program success, access to employment, and transfer rates by enhancing student learning.		

Replacement Growth

If you checked replacement, when was the position vacated? _____

1. Provide a rationale for your request.

The Student Success Center requests funding for student hourly academic support staff in the form of 30 Academic Tutors and 30 Supplemental Instructors. Currently, the SSC supports 44 Academic Tutors and 46 Supplemental Instructors across 22 academic disciplines within Science, Mathematics, CIT, Humanities, and Social Science. To provide a stable and manageable academic support program that will support student usage and provide adequate campus coverage, the SSC is requesting funding which will employ 30 Academic Tutors and 30 Supplemental Instructors. Student Success/Retention rates have been compiled by SBVC's office of Research, Planning, and Institutional Effectiveness showing significant percentage point increases in (see SSC EMP) success and retention for students who participate in Supplemental Instruction and Tutoring. Faculty support has remained consistent in tutoring and has consistently increased over the past two years in Supplemental Instruction. SI is being offered in various programs and academic disciplines across SBVC.

2. Indicate how the content of the latest Program Efficacy Report and current EMP data support this request. How is the request tied to program planning? (*Reference the page number(s) where the information can be found on Program Efficacy*).

Data within the EMP shows significant gains in student success and retention rates for students who attend SI and tutoring sessions. During Fall 2013 STEM employed 15 SI's mainly in the areas of Mathematics. Currently the STEM program funds 44 SI's in 5 disciplines and 37 tutors. The division of Arts and Humanities has also begun to use Supplemental Instruction and various programs on campus including First Year Experience have expressed interest in moving forward with Supplemental Instruction as well. The last Program Efficacy Report does mention and show data showing significant increases in performance from students attending the SSC. During the time of the PER, SI sessions were being conducted in the SSC which were reflected in the SSC data. The current EMP does reflect that the SSC also supports 44 academic tutors in addition to the 46 supplemental instructors across a combined 22 academic disciplines within Science, Mathematics, CIT, Humanities, and Social Science.

3. Indicate if there is additional information you wish the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

Currently, the SSC supports 44 Academic Tutors and 46 Supplemental Instructors across 22 academic disciplines within Science, Mathematics, CIT, Humanities, and Social Science per academic year. The current budget allotment for academic support services under the general fund will allow for a total of 7 academic support staff per academic year. In order to provide a stable and manageable academic support program that will support student usage and provide adequate SBVC campus coverage, the SSC is requesting funding which will employ 30 Academic Tutors and 30 Supplemental Instructors. To provide a stable academic support program, staff is needed. Faculty have been consistently vocal regarding the inconsistent academic support over the years which has been a symptom of inconsistent funding, and not sufficient staffing while trying to meet the academic support demand of our student population. “When we have grant funding we have great programs, but when the grant goes away so do the programs.” The office of Research, Planning, and Institutional Effectiveness stated that over 90% of SBVC students test into developmental Mathematics courses and/or developmental English courses. San Bernardino Valley College desperately needs to commit to sustained funding in academic support, the staff needed to run academic support, and the structure needed to coordinate those efforts. It does not align with our SBVC mission to bring students in on the front end, only to have them fall out the back due to a lack of academic support.

4. What are the consequences of not filling this position?

Not filling the academic support positions would sever current support being provided and projected levels of support needed to provide student academic support needs. See current usage below which only represents tutoring and is not inclusive of the 46 SI’s.

Department	Total Hours	Undup HC	Student Visit Count	Sections Offered	Total Seatcount	Visits/Total Seatcount
Math	19830	1574	13655	299	10132	135%
Chem	4222	462	3067	91	1725	178%
Biol	2987	358	2036	108	2587	79%
Physics	1021	115	659	32	797	83%
CIT	959	87	945	79	1945	49%
Geog	507	95	438	49	1157	38%
Water Trt	359	42	192	45	758	25%
Arabic	324	34	324	4	102	318%
Soc	319	53	199	40	1505	13%
Span	217	37	228	40	1262	18%
Econ	201	44	207	31	1104	19%
Music	162	22	163	75	1127	14%
Acct	153	35	163	34	1142	14%
CS	129	23	125	13	295	42%
Humsv	76	26	81	70	1962	4%
Polit	69	18	52	51	1726	3%